



The Lake Primary School No.3581

PO Box 62, Cabarita Vic 3505

Phone: (03) 5023 3468

Email: the.lake.ps@education.vic.gov.au

Principal: Ms Bernadette Warburton

ABN 67 326 859 398

22nd October 2024

Dear parent/guardian,

The Lake Primary School *is looking forward to another great year of teaching and learning and* would like to advise you of *The Lake Primary School's* voluntary financial contributions for 2025.

Schools provide students with free instruction to fulfil the standard curriculum requirements, and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that is through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer all of our students.

As an example, these resources have been purchased in the past with voluntary school fees-

- Purchase resources for our new STEAM program
- Purchase PE equipment that allows for diverse sporting activities
- Purchase testing and assessment tools for Prep to Year 6 levels
- Guided reading book sets
- Online learning programs (Reading Eggs, Apple Apps, Sunshine online, ePm)
- Purchase of TV Smart Screens and necessary equipment for every classroom to enhance digital learning opportunities
- Upgrading internet and ICT internet connectivity to ensure coverage for all classrooms
- Purchasing essential math equipment to support hands-on, real-life learning

These resources would not have been possible to purchase without the kind financial support from families who have in the past regularly contributed to our voluntary school fees.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Bernadette Warburton
Principal



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Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
Classroom consumables, materials & equipment <ul style="list-style-type: none">Pencils, crayons, rulers, text books, glue sticks, paper, etc)	\$ 70
Online subscriptions	\$ 30
School Incursions (visiting performances, authors, etc)	\$ 20
Sports – Equipment	\$ 30
STEAM consumables	\$ 50
Total Curriculum Contributions	\$200

Other Contributions - for non-curriculum items and activities	Amount
<i>Student wellbeing programs</i>	\$ 50
<i>School grounds maintenance and improvements</i>	\$ 50
Total Other Contributions	\$100

TOTAL CONTRIBUTIONS PER STUDENT

\$300

Educational items for students to own

It is strongly recommended that families purchase a **BYOD device** (Laptop computer) for your child to use everyday in class and can be purchase from local suppliers (eg. Harvey Norman, JB HiFi, OfficeWorks).

Bring Your Own Device (BYOD) is where parents purchase a (laptop) device that their child brings to school each day to do their schoolwork. This device remains the property of the family. The school will provide wireless broadband internet access whilst at school.

See our BYOD information which is located on the School's webpage.



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Extra-Curricular Items and Activities – provided on a user-pays basis

The Lake Primary School offers a range of optional items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum.

The cost of extra-curricular items and activities will be advised throughout the year.

Extra-Curricular Items and Activities	Amount
Optional - School magazine	\$20.00 approx
Optional – Year Prep Dinner	\$10.00 approx
Optional - Year 1/2 Activity Day Sleepover	\$30.00 approx
Optional – Year 3/4 Camp	Btw \$350-450
Optional – Year 5/6 Camp	Btw \$350-450

Financial Support for Families

The Lake Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- State Schools Relief (SSR)
- Payment plans for Extra-Curricular Items and Activities

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Robyn Bacon, Business Manager

Ph: 03 5023 3468 | Email: robyn.bacon@education.vic.gov.au

Total

Category	Totals
Curriculum Contributions	\$ 200.00
Other Contributions <i>(Non-tax deductible)</i>	\$ 100.00
Extra-Curricular Items and Activities	\$ depending on involvement
Educational items for students to own (BYOD device)	\$ depending on individual purchase
Total	\$ 300.00



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Payment methods

- Cash (at the office)
- EFTPOS (at the school office)
- EFTPOS (over the phone)
- Bpay – details are on the family statement (or contact the office)
- EFT – details are on the family statement – ensure you enter the family reference code off the statement

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payments Policy and Guidance, Financial Help for Families Policy, and any other relevant information.

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.